

## 16 to 19 Bursary Fund Application: Defined Vulnerable Groups Bursary

Defined Vulnerable Group Bursary: for students in financial need who are in care, care leavers, students receiving Income Support (or Universal Credit) in their own name and disabled students in receipt of both Employment Support Allowance and Disability Living Allowance or Personal Independence payments.

Please read the School's Bursary guidance carefully before completing and submitting your application.

### Section A (to be completed by the student)

Student's full name:		Tutor Group:	
Student's full address including postcode:			
Contact telephone number:			
Email address:			

I wish to claim support from the 16 to 19 Defined Vulnerable Group bursary fund, and I provide the following information as evidence of <b>my personal circumstances</b> (please tick as appropriate and attach documentary evidence)	
	<i>Tick as appropriate</i>
Written Local Authority evidence of looked-after or care status, or of previous looked-after status.	
For students in receipt of Income Support who are financially supporting themselves / and someone who is dependent on them, a copy of the award notice in their own name.	
For students in receipt of Universal Credit who are financially supporting themselves / and someone who is dependent on them who is living with them, a copy of the award notice in their own name, plus a tenancy agreement in the student's name, a child benefit receipt, a child benefit receipt, child(ren)'s birth certificate, utility bills etc.	
For students in receipt of Universal Credit or Employment and Support Allowance in their own right, a copy of the claim / award notice, plus evidence of receipt of Disability Living Allowance or Personal Independence Payments.	
Other relevant financial evidence relating to household income or circumstances (please specify).	
Information provided is for this purpose only and will be treated in the strictest confidence.	

**I confirm that I have read the school's attached guidance, and the information provided on this form is correct.**

**I understand that any false information given, or failure to notify the Sixth Form administrator of a change in personal circumstances, will result in disqualification of support, and may result in further action.**

**I understand that I may have to repay part or all of this assistance offered if my attendance, conduct, or progress is not satisfactory.**

**I confirm I consider myself / my child to be in financial need.**

Student signature:

Date:

Parent/Guardian signature:

Date:

### Section B (to be completed by the student)

#### Student Bank/Building Society Details

To receive payments, you must have a bank account in your own name. If you do not have a bank account, you need to open one before completing this form

Name of Account Holder:

Name of Bank:

Branch Address:

Account Number:

Sort Code:

Please note that if your application for the 16 to 19 Bursary Fund is unsuccessful these details will be shredded. For those that are successful, these details will be kept securely and confidentially, in line with ESFA requirements.

### Section C (to be completed by Bursary Fund Administrator)

I have seen the evidence required for the full bursary and have placed copies on the student's files.

Bursary Committee members in attendance:

Date of meeting:

Award approved / amount:



Actions agreed to reimburse student:	
Administrator name and signature:	Date:
Finance authorisation:	Date:

